

BANDSTANDERS

COMMITTEE BEST PRACTICES MANUAL

EVENT: **Monday Breakfast after Competition**

TOTAL TIME COMMITMENT: **2 hours (6:30-8:30 a.m.)**

NUMBER OF VOLUNTEERS NEEDED: **1**

AREAS OF RESPONSIBILITY FOR VOLUNTEERS: **Purchase donuts; set out Monday morning after competition; get juice and water out of band closet to serve**

EQUIPMENT NEEDED AND QUANTITY: (Chairs, Tables, Coolers, Extension Cords, Other) **Tables to serve breakfast**

SUPPLIES NEEDED AND QUANTITY (Food, Water, Other)

(20) dozen donuts

(225) total bottles of Sunny D/apple juice/water

WHERE/HOW TO ORDER SUPPLIES: **Krispy Kreme (most of the time we have purchased Krispy Kreme cards from Sperreng band), Social Activities Chairperson will purchase drinks from Sams.**

ADDITIONAL SUPPLIES NEEDED: **Napkins, forks**

SET UP GUIDELINES (When? Where?): **First hour Monday morning after band competition in Lindbergh Room. Arrive 6:45-7:00a.m. for set up. Make arrangements to ice drinks or put in band refrigerator prior to Monday morning.**

SCHOOL DISTRICT CONTACTS NEEDED AND WHEN (Copy Center, Maintenance, Room Reservation, Security, Equipment, Other): **NA**

WHO TO CONTACT WITH QUESTIONS: **Director of Bands, Social Activities Chairperson, Bandstanders Chairperson**

ADDITIONAL COMMENTS: **NA**